

State of California—Health and Human Services Agency  
**Department of Health Services**



**GRAY DAVIS**  
Governor

CHIP Letter : 02-D  
RHS Letter : 02-D  
Date Issued : April 9, 2002

TO: CALIFORNIA HEALTHCARE FOR INDIGENTS PROGRAM/RURAL  
HEALTH SERVICES PROGRAM CONTACT PERSON

SUBJECT: REVISED DOCUMENTS/REPORTS DUE FOR FISCAL YEAR 2001-02

Enclosed is a revised table listing the documents/reports required to be completed by all counties participating in the Fiscal Year (FY) 2001-02 California Healthcare for Indigents Program/Rural Health Services (CHIP/RHS) Program, per Sections 16916, 16938, and 16980 of the Welfare and Institutions Code. The changes noted in this revised table reflect the elimination of the Medically Indigent Care Reporting System (MICRS) Quarterly Reports, as described in the MICRS Data Letter 02-01. Using the CHIP/RHS County Letters link, you can view the Revised Documents/Reports Due table on the web at <http://www.dhs.ca.gov/hisp/ochs/chsu/index.htm>. It is available in Microsoft Word or Adobe Acrobat. Please note that the California Department of Health Services (CDHS) is required to withhold CHIP/RHS Program payments until the required documents/reports are submitted.

We encourage counties to submit the documents/reports to the CDHS by the due dates specified in the enclosed table, so our staff can review and approve the documents/reports without delaying the payment process. Please be aware that, in some instances, the submissions of multiple documents/reports are necessary before a CHIP/RHS Program payment is authorized. To ensure timely review by our staff, the documents/reports must be complete, reflect the information necessary for State approval, specify a contact person for questions regarding its preparation, and be signed-off by your appropriate County official(s).



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[www.consumerenergycenter.org/flex/index.html](http://www.consumerenergycenter.org/flex/index.html)

1800 Third Street, Room 100, P.O. Box 942732, Sacramento, CA 94234-7320  
(916) 322-1086

Internet Address: [www.dhs.ca.gov](http://www.dhs.ca.gov)

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Should you have questions, or anticipate a delay in the submission of any of these documents/reports, please do not hesitate to contact your County Health Services or MICRS Analyst at (916) 322-1086.

**ORIGINAL SIGNED BY NANCY E. HAYWARD**

Nancy E. Hayward, Chief  
Medically Indigent Services Section

Enclosure

cc: See Next Page

CHIP/RHS Contacts

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Board of Supervisors Contacts

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**REVISED**  
**FISCAL YEAR (FY) 2001-02**  
**California Healthcare for Indigents Program (CHIP)**  
**Rural Health Services (RHS) Program**  
**Due Date and Payment Table**

<b><u>Document/Report</u></b>	<b><u>Due Date</u></b>	<b><u>Payment Month(s)</u></b>
FY 1999-00 MICRS Actual Annual	6-30-01	July-November
FY 2001-02 CHIP/RHS Application	Upon Receipt	July-November
FY 2000-2001 Preliminary Annual Trust Fund	11-15-01	December
FY 2001-02 CHIP/RHS Expenditure Description	12-15-01	January
FY 2000-2001 MICRS Estimated Annual	12-31-01	January
FY 2001-02 CHIP/RHS Executed Standard Agreement	1-15-02	February-April
FY 2000-2001 Report of Actual Financial Data	4-15-02	May
FY 2000-2001 Final Annual Trust Fund	4-15-02	June